



## TEMPORARY HOLIDAY SALES APPLICATION PACKAGE

### APPLICATION INFORMATION:

- **Temporary holiday sales may only be sold at nonresidential zoning districts or from areas immediately adjacent and utilized in conjunction with the commercially zoned property or from any property owned by a nonprofit organization or institution.**
- **Temporary holiday sales shall be permitted, only for the following categories listed:**
  - Independence Day and New Year's Eve for state approved pyrotechnical items
  - Halloween for pumpkins and related items such as, but not limited to, Indian corn and gourds.
  - Christmas for Christmas trees and related items such as, but not limited to, stands, bags, bows, and wreaths.

### LIST OF DOCUMENTS REQUIRED:

- **Temporary Holiday Sales Application**
- **Site Plan**
- **Insurance Information**
- **Proof of Property Ownership or authorization from owner**
- **Application fee of \$50.00**

You can submit your application in person to the Planning and Zoning Division or mail the check and necessary documents to address below. The Planning and Zoning Division hours are Monday through Friday, from 8:00 a.m. to 5:00 p.m.

**City of Deerfield  
Planning and Zoning Division  
150 NE 2<sup>nd</sup> Avenue  
Deerfield Beach, Florida 33441**

### **SITE PLAN WHICH REASONABLY DEPICTS THE FOLLOWING:**

- The area in which the sales are to occur;
- The ingress and egress to the sales area;
- Any barriers, structures, barricades, or other buildings which will be used for the sale of the items or to segregate the sale of the items from other uses in the area;
- The area in which parking will occur (temporary parking maybe located within sodded or grass).
- Location of signs, equipment, trailers, and storage area; and
- Location of Fire Extinguishers
- Location of Canopy with sizes

### **INSURANCE INFORMATION:**

- No sales may be permitted pursuant to this section unless an insurance policy providing full liability coverage to the City and with the City as an additional named insured. The minimum limits for this liability coverage must be \$1,000,000 per occurrence and \$2,000,000 in general aggregate.
- Vendors who are applying to sell fireworks must also demonstrate that the general liability limits above include products liability coverage without a sublimit lower than \$1,000,000 per occurrence and \$2,000,000 general aggregate. Certificates of insurance with the city as an additional named insured shall be provided to the City with the application.

### **SIGNS:**

- One sign or banner, directing the attention of the public a temporary holiday sale sign, may be permitted on the premises of the sale. A temporary holiday sale banner shall not exceed 25 square feet per sign face and a sign area of 50 square feet, and its height shall not exceed six feet. A banner shall not exceed 50 square feet in area;
- Temporary holiday sale directional signs shall be located at points specified by the application. The sign shall not exceed four square feet per sign face and an aggregate area of eight square feet, and shall not exceed four feet in height, if freestanding;
- Such signs, banners and directional signs may be displayed 10 days before the sale date and must be removed within 5 days;
- The sign must be located on the same private property where the event being advertised is being conducted;
- Signs must be maintained in good condition at all times; and
- No sign may be located in the visibility triangle or vision triangle as defined in section 102-3 of the land development code, nor in anyway interfere with or impede vehicle traffic or right-of-way.

## SALES AND ACTIVITY:

- **All sales activity, including but not limited to any display or merchandise shall be completely contained within the boundaries of the subject property or leased parcel and subject to the following requirements:**
  - Pyrotechnical items may only be sold at locations within a nonresidential zoning district. Such sales shall not be permitted to be made from areas located within 1,000 feet from:
    - Any fuel storage facility of any kind or any area where hazardous or inflammatory materials are stored.
    - Pyrotechnical items may be sold only if each sales location has been approved by the Fire Department.
  - The owner of the property upon which the sales are to occur shall be held responsible for all actions which occur on the property and for returning the property to the condition it was in prior to the sales permitted.
  - All setup activities may begin 10 days before the sale date and all evidence of the sale activity must be removed within 5 days.
  - At any given location approved for temporary holiday sales there shall be a maximum of one temporary holiday sale vendor.
  - All sales activity, including but not limited to any display, structures, equipment or merchandise, shall be at least 15 feet from the property line.
  - No signs, equipment, vehicles, storage containers, inventory, display cases or table or objects related to the intended sales activity may be placed on the subject property prior to the date set for set-up activity.
  - All signs, equipment, vehicles, storage containers, inventory, display cases or tables or other objects related to the sales activity must be removed by the date set for removal and the property must be returned to its former condition.
  - No Truck or trailers longer than 30 feet in length shall be permitted to remain at the site and only one truck or trailer less than 30 feet in length may remain at the site.
  - No temporary holiday sales shall be permitted and no application approved if it is determined that the manner in which the sales are to occur could pose a traffic hazard, a pedestrian hazard, an eye sore negatively affecting the aesthetics of the surrounding community or cause undue traffic congestion in the area.
  - All locations must be chosen so that there is safe and adequate access to the sales area and that such access and any sales can be conducted so as not to interfere with neighboring businesses, residents, or the free flow of both vehicular traffic.
  - No objects shall encroach upon driveways, drive isles of developed property, or public rights-of-way.
  - No sale shall be permitted on public property or rights-of-way.
  - Provide evidence that the owner of the property or the owner's agent has authorized the application or has joined in the application.
  - Applicants for the sale of fireworks must demonstrate compliance with F.S. 791.015 (1) prior to receiving an approved application.



# Temporary Holiday Sales Application

Please Provide in Full the Following Information (Print or Type)

## Section One: Type of Application and Permitted Dates

- Fourth of July: Maximum 10 days preceding the holiday
- New Year's Eve: Maximum 10 days preceding the holiday
- Halloween: October 20<sup>th</sup> through November 1<sup>st</sup>
- Christmas Trees: Day after Thanksgiving through December 26<sup>th</sup>

## Section two: Form of Business

LLC    
 Individual    
 Partnership    
 Corporation    
 Fictitious Name

Name of Partnership/Corporation: \_\_\_\_\_

If partnership/Corporation, list names and addresses of partners or office below:

Name	Address

## Section Three: Business Information

Name of Business: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Road Sales Location: \_\_\_\_\_

Property Owner (Proof of ownership): \_\_\_\_\_ Phone: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

*I affirm that I have been made aware of the provisions of the City of Deerfield Beach City Code Section 18-4 and that I will not open for business prior to paying for and receiving a permit.*

*Should I do so, I am aware of the possible penalties which can include fines.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Section Four: Permit- For Office Use Only**

Zoning District: \_\_\_\_\_ The above described business has been determined:

- To comply with the regulations of temporary holiday sales of Section 18-4 of the Deerfield Beach City Code.
- Not in conformance with the regulations of temporary holiday sales of Sections 18-4 of the Deerfield Beach City Code and therefore not approved.

Additional Comments/Restrictions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Planning & Development Services

\_\_\_\_\_  
Date

# SITE PLAN SAMPLE

