



For Office Use Only
Application No. _____
Submittal Date: _____

ATTACHMENT I APPLICATION RIGHT-OF-WAY VARIANCE

Pursuant to Code Section 98-117.- *Right-of-Way Variances.*

COMPLETE ALL SECTIONS OF APPLICATION LEGIBLY.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Deerfield Beach Land Development Code, Section 98-117.- Right-of-Way Variances, provides a mechanism for the City to grant variances for the right-of-way eminent domain actions by Florida Department of Transportation (FDOT) or a FDOT restriction of a landowner's property or a City parking restriction.

REQUIRED SUBMITTALS

All of the following must be submitted in order to have a complete application (*documentation may be provided with the development plan application requirements in Attachment A*):

- Complete Application** (*including Development Plan Application Form*)
- Proof of Ownership** from the property owner. If the owner cannot be verified through the Broward County Tax Roll, a copy of either the recorded warranty deed, valid purchase contract, or a signed and notarized letter from the owner of record must be submitted with this application.
- Disclosure Affidavit** for all owners, representatives, and applicants for the project that will be speaking on behalf of the application.
- Agent Authorization Letter** if applicable, authorizing the applicant/agent to act on behalf of all property owners' behalf.
- Current Survey or Detailed Site Plan** accurately identifying the property, existing and proposed (if applicable) improvements and dimensions thereof. Additional plans showing the limits of the area subject to eminent domain.
- Public Notice Requirements** as required by the provisions set forth in Code Section 98-35(1).
- One (1) Digital CD** of required submittals listed above must be provided.
- Other Information** may be required as determined by staff (e.g. architectural elevations, floor plans, site plan etc.)

****Public Notice and Advertising Requirements****

Pursuant to Code Section 98-35(1), prior to any public hearing of the city commission for a development permit as described in section 98-12 of this Code, the applicant shall provide proper notification to the public in compliance with this section and all applicable county, state and federal law.