For Office Use Only
Application No. _____
Submittal Date: _____

ATTACHMENT G

APPLICATION FOR CONDITIONAL USE APPROVAL

Pursuant to Code Section 98-85.- *Conditional Use.*

COMPLETE ALL SECTIONS OF APPLICATION LEGIBLY.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

☐ **Conditional Use - Zoning Appeals Special Master (ZASM)**: Applicant must submit complete application and all required submittals by the cutoff date to be scheduled for a ZASM hearing. If Staff determines more information is needed or the application is incomplete, the application will not be processed or scheduled.

☐ **Conditional Use - City Commission**: Must comply with the public notice and advertising requirements, pursuant to Code Section 98-35(1).

REQUIRED SUBMITTALS

All of the following must be submitted to be deemed a complete application (*for applications requiring approval by City Commission, documentation may be provided with the development plan application requirements in Attachment A*):

☐ **Complete Application** (Including Development Plan Application Form*)*

☐ **Application Processing Fee** (See fee schedule)

☐ **Proof of Ownership** from the property owner. If the owner cannot be verified through the Broward County Tax Roll, a copy of either the recorded warranty deed, valid purchase contract, or a signed and notarized letter from the owner of record must be submitted with this application.

☐ **Disclosure Affidavit** (for items requiring City Commission only) for all owners, representatives, and applicants for the project that will be speaking on behalf of the application.

☐ **Agent Authorization Letter** if applicable, authorizing the applicant/agent to act on behalf of all property owners' behalf.

☐ **Business Tax Receipt application** (if applicable)

☐ **Dimensioned Floor Plan** and/or site sketch showing proposed use in relation to the building and/or site.

☐ **Public Notice Requirements** (for applications requiring City Commission approval only) as required by the provisions set forth in Code Section 98-35(1).

☐ **One (1) Digital CD** of required submittals listed above must be provided.

☐ **Other Information** may be required as determined by staff (e.g. architectural elevations, floor plans, site plan etc.)

Public Notice and Advertising Requirements

Pursuant to Code Section 98-35(1), prior to any public hearing of the city commission for a development permit as described in section 98-12 of this Code, the applicant shall provide proper notification to the public in compliance with this section and all applicable county, state and federal law.

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Any party to a proceeding before the Special Master may appeal the decision of the Special Master by a writ of certiorari as provided by the Florida Rules of Appellate Procedure. In order to appeal the decision of the Special Master, a verbatim transcript of the proceeding is necessary.

A. PROPOSED CONDITIONAL USE

Zoning District:_____ Future Land Use Category: _____

Total Land Area (Square Feet):_____ Acres:_____

Existing Use of Property:

_____

_____

_____

_____

_____

_____

Proposed Use of Property:

_____

_____

_____

_____

_____

_____

If non-residential or commercial floor area is proposed, please provide:

	Existing	Proposed	Change (+/-)
Total number of non-residential buildings:			
Total non-residential floor area in square feet:			
Total number of transient units (hotel/motel rooms, time-sharing units):			

If residential dwelling units are proposed, please provide**:**

	Existing	Proposed	Change (+/-)
Total number of residential buildings:			
Total number of residential dwelling units:			

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B. DEMONSTRATION OF COMPLIANCE WITH CONDITIONAL USE CRITERIA

(Attach additional page(s) if more space is needed.)

Section 98-85 of the Deerfield Beach Land Development Code states:

Conditional uses, as enumerated in Article III hereof, shall be permitted only upon authorization by the zoning appeals special master or the city commission where the request for a conditional use is part of a site plan application or change of use application provided that such uses comply with the following requirements and other applicable requirements as set forth in this article. The burden of proving that the use does so comply shall be on the applicant who shall be required to affirmatively demonstrate that said use complies with each and every condition set forth herein.

This application will not be accepted without a specific statement in response to each of the requirements on the following pages.

1. That the use is a permitted conditional use as set forth in Article III of the Deerfield Beach Development Code:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

2. That the use complies with all specific development requirements as set forth for that use in the district in which it is located. (Site plan and building permit records on file with the City are public records and may be reviewed during regular business hours):

_____
_____
_____
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_____

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3. That the use is designed, located, and proposed to be operated that the public health, safety, welfare, and convenience will be protected as far as tangible effect, including but not limited to, noise, air pollution, traffic problems, and overcrowding:

_____
_____
_____
_____
_____
_____
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_____
_____
_____
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_____

4. That the use will not cause injury to the value of the other property in the neighborhood where it is located here such injury results from the noise, traffic, or other tangible effects which will occur as a result of the intended use:

_____
_____
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5. That the use will be compatible with adjoining development and the proposed character of the district where it is to be located:

_____
_____
_____
_____
_____
_____
_____
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6. That the use will have a density and intensity of development as compatible with the neighborhood in which it is located:

_____
_____
_____
_____
_____
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_____

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7. That adequate landscaping and screening is provided to screen the development or use from neighboring residential areas to provide an opaque buffer from said residential areas. The applicant may be required to take additional measures for landscaping or screening purposes which measures are in excess of the requirements for a permitted use:

8. That the use will not increase traffic on an adjoining street so as to lower its level of service below the adopted level of service or create a traffic nuisance to adjoining properties utilizing the same streets:

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9. That adequate off-street parking, stacking, and loading is provided, that ingress and egress are so designed as to cause minimum interference with traffic on abutting streets and that the use has adequate frontage on a public or approved private street:

10. That the use conforms with all applicable regulations governing the district where it is located:

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