



**2023 Arts & Crafts Vendor Application for Pioneer Days
Main Beach Parking Lot (149 SE 21st Ave.)
February 18-19, 2023**

BOOTH REQUIREMENTS: The booth fee is for a 10' x 10' space only. The vendor must supply an approved tent (with weights to sustain windy conditions, no stakes allowed), lights, tables, and chairs. Electricity is included for lighting only, but the vendor must supply their own lights (florescent/energy efficient) and extension cords (minimum #12 gauge/25 foot) for hook up.

Company Name: _____

Your Name: _____

Address: _____

E-mail: _____ Phone: _____

List products that will be displayed and/or sold (**ONLY ITEMS LISTED HERE WILL BE PERMITTED FOR SALE**):

Special Requests: _____

NOTE: Space assignments for approved applicants accepted by the City of Deerfield Beach will be determined by the order in which they are received. **Photo of booth or product must be submitted (if you have not previously participated in the event).** No space assignment will be made without full payment and approval of your insurance requirements.

Electrical Access: We provide you with 5 amps of power which is enough to run 2 lights. Please contact us if you need additional electricity.

Vendor Fee:	Regular Show Price (10' x 10' Space)	\$400.00 x _____ of booths
	Business Exhibitor (10' x 10' Space)	\$450.00 x _____ of booths
	Civic/Non-Profit Organization (10' x 10' Space)	\$100.00 x _____ of booths

CHECK for full payment enclosed and made payable to "City of Deerfield Beach" \$ _____

Please e-mail, mail or completed application to:
Deerfield Beach Parks & Recreation Department
Re: Community Events and Outreach Division
401A SW 4th Street, Deerfield Beach, FL 33441
E-mail: dfbspecialevents@deerfield-beach.com

For information on how to pay by credit/debit card please call the Community Events Division at 954-480-4429.

Should you have any further questions please contact the Community Events Division 954-480-4429.



VENDOR RULES AND REGULATIONS

SIGN AND DATE THIS FORM AND SUBMIT WITH YOUR APPLICATION

Festival Hours:

Set-Up: Friday, February 17th, 4:00 PM - 6:00 PM & Breakdown: Sunday, February 19th beginning at 6:00 PM
Saturday, February 18th, 10:00 AM - 10:00 PM
Sunday, February 19th, 10:00 AM - 6:00 PM

1. Tent must be 10' x 10' in good condition and you **must use weights** as no stakes are allowed. You must include a photo of your booth or product for placement (if you have not previously participated in the event).
2. Set-up is from 3:00 PM-6:00 PM. **ALL VEHICLES MUST BE REMOVED BY 6:00 PM**
3. You must be set-up for inspections Friday, February 17th (6:00 PM).
4. You, your staff, and your booth must remain neat, clean, and kept in an orderly fashion. Only one vendor is allowed per space. Exhibits and displays must be contained within your booth space. Conduct and displays must be appropriate. No garbage/boxes/etc. may be in view. All boxes must be broken down before discarding.
5. Vendors are responsible for having appropriate licenses and collecting sales tax.
6. No beverages may be sold by any vendor unless specifically approved on the application.
7. No handmade signs are allowed. If you are using tables, make sure they are properly covered.
8. Once your application is approved no refunds will be issued.
9. The event staff and the City of Deerfield Beach will not be liable for any losses or damages of any kind that occur at your booth.
10. There are no refunds on deposits or for cancellations of the event due to rain or acts of nature.
11. Only items listed and approved on this application will be allowed to be sold at the event.
12. IF you play music, the volume must be at a level that allows the adjacent vendors, staff members, and the public to conduct business in a normal speaking voice. Failure to comply will result in forfeiture of booth space.
13. You must adhere to the hours for the event listed above. Early breakdown will result in exclusion from ANY of our future events.
14. Each company/organization participating in Pioneer Days shall indemnify and hold harmless, the City of Deerfield Beach and all sponsors from all claims, liabilities, costs, expenses, and damages that may result from the operation during the event.
15. No vendor may use polystyrene products (plates, bowls, cups, containers, lids, trays, coolers, ice chests, and all similar articles that consist of expanded polystyrene) in the city facilities or parks, on city beaches, or on the city pier.

APPLICATION CHECKLIST:

Completed vendor application including signed Vendor Rules and Regulations

Provide the attached signed Background Affidavit

Photos of your booth/merchandise (if you have not previously participated in the event)

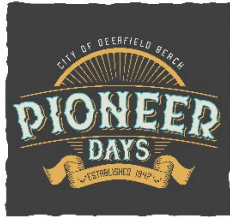
Full payment for application booth fee

I am entering into a contract to participate in the City of Deerfield Beach Pioneer Days on February 18-19, 2023. I agree by all management's rules and regulations. I understand this contract will be legally binding between two parties once the application has been accepted. Vendors should insure their own exhibit and display materials. The City of Deerfield Beach does not and will not assume liability for theft, injury, or any other accident that may occur during the event to visitors or vendors.

Vendor Signature: _____

Date: _____

Please e-mail or mail completed application to:
Deerfield Beach Parks and Recreation Department
Re: Community Events Division 401A SW 4th
Street, Deerfield Beach, FL 33441
E-mail: dfbspecialevents@deerfield-beach.com



**Special Event Individual
Background Check**

I hereby state that the following facts are true:

1. I am over the age of 18 and am a resident of the State of _____.
2. I have the authority to make the representations set forth within this Affidavit
3. I am not registered nor am I required to be registered as a sexual offender with the State of Florida Department of Law Enforcement pursuant to Section 943.0435, F.S.

Executed this _____ day of _____, 20____.

By _____
(Signature)

By _____
(Name and Title)