2021 Food Vendor Application
DFB Boots on the Beach Country Music Festival
November 20th, 2021
149 SE 21st Ave, Deerfield Beach, FL

Company Name: _____

Your Name: _____

Address: _____

City/State/Zip: _____

E-mail: _____ Phone: _____

Special Requests: _____

*****Please attach a menu listing the items that will be sold along with the prices. *****

Vendor Fee:	☐ **Food Vendor Registration Fee (10' x 10' Space)**	**$225.00**
	☐ **Food Vendor Registration Fee (10' x 15' Space)**	**$325.00**
	☐ **Food Vendor Registration Fee (10' x 20' Space)**	**$425.00**
	☐ **Push Cart Registration Fee**	**$175.00**
	☐ **Additional Parking Pass**	**$25.00**

Total Enclosed: $ _____

☐ CHECK for full payment enclosed and made payable to "City of Deerfield Beach"

For information on how to pay by credit/debit card please call the Special Events Division at 954-480-4429.

Please Note: The registration fee includes electrical supply. Please provide below the power connection that you will need. **Power Connection Type:**_____

If serving from a trailer/truck you MUST list the exact length below, including the hitch, so the staff can lay out the event accurately without any last-minute shifting of booths.

Special Note: If a vendor donates (2) cases of water or (50) small bites to put in our Sampling Tent they will receive a $50 discount from their vendor booth.
If interested please sign here: _____

Please mail, e-mail or fax completed application to:
Deerfield Beach Parks and Recreation Department
Attn: Community Events and Outreach
401 SW 4th Street, Deerfield Beach, FL 33441
E-mail: dfbspecialevents@deerfield-beach.com

2021 DFB Boots on the Beach Country Music Festival

November 20th, 2021
149 SE 21st Ave, Deerfield Beach, FL

VENDOR RULES AND REGULATIONS

SIGN AND DATE THIS FORM AND SUBMIT WITH YOUR APPLICATION

Festival Hours:
Set-Up: Saturday, November 20th 11:00 AM - 3:00 PM
Event: Saturday, November 20th 4:00 PM - 9:00 PM
Breakdown: Saturday, November 16th beginning at 9:00 PM

1. Applications are available as of October 18th, 2021. Application return deadline is November 10th, 2021. Notification to accepted exhibitors will be by via e-mail the week November 15th, 2021.
2. An application is a commitment to the show; however, refunds will be made for cancellation if received prior to November 10th, 2021. Phone (954) 480-4429 or e-mail dfbspecialevents@deerfield-beach.com.
3. Further details regarding rules and complete instructions will be e-mailed to all exhibitors accepted to the Festival.
4. You must adhere to hours for the event Saturday, November 16th from 4:00 PM to 9:00 PM. Early breakdown will result in exclusion from ANY future City of Deerfield Beach events.
5. Tent must be 10' x 10' in good condition and you must use weights as no stakes are allowed. You must include a photo of your booth or product for placement.
6. NO vendors will be allowed to set up unless full payment has been received.
7. The City of Deerfield Beach reserves the right to reject or accept any vendor.
8. Set-up is from 11:00 AM - 3:00 PM. ALL VEHICLES MUST BE REMOVED BY 3:00 PM.
9. You must be set-up for inspections 2 hours prior to announced opening time on Saturday, November 20th (3:00 PM).
10. You, your staff, and your booth must remain neat, clean and kept in an orderly fashion. Only one vendor is allowed per space. Exhibits and displays must be contained within your booth space. Conduct and displays must be appropriate. No garbage/boxes/etc. may be in view. All boxes must be broken down before discarding.
11. Vendors are responsible for having appropriate licenses and collecting sales tax. Each exhibitor must individually comply with all Florida sales tax regulations and mail your proceeds to the State of Florida Department of Revenue.
12. No beverages may be sold by any vendor unless specifically approved on the application.
13. No handmade signs are allowed. If using tables, make sure they are properly covered.
14. The event staff and the City of Deerfield Beach will not be liable for any losses or damages of any kind that occur at your booth. Every exhibitor is responsible for his own property in the event of loss, damage or personal injury.
15. There are no refunds on deposits or cancellations of the event due to rain or acts of nature.
16. Only items listed and approved on this application will be allowed to be sold at the event.
17. If you play music, the volume must be at a level that allows the adjacent vendors, staff members, and the public to conduct business in a normal speaking voice. Failure to comply will result in forfeiture of booth space.
18. Each company/organization participating in the Boots on the Beach Country Music Festival shall indemnify and hold harmless, the City of Deerfield Beach and all sponsors from all claims, liabilities, costs, expenses and damages which may result from the operation of their concession.
19. Participants in concessions will refrain from consuming & selling alcoholic beverages while working.
20. Booths that will be cooking are required to have a 2021 fire extinguisher and apply for a special Health Department Temporary Food Service Establishment Permit.
21. Clean up is a must!

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APPLICATION CHECKLIST:

- ☐ Completed vendor application including signed Vendor Rules and Regulations
- ☐ Provide the attached signed Background Affidavit.
- ☐
- ☐ Certificate of Liability Insurance naming *'City of Deerfield Beach, BSO Department of Fire Rescue and Broward County, 950 38th Street, Oakland Park, FL 33309'* as an Additional Insured and as Certificate Holder for all day(s) of event.
- ☐ Full payment for application booth fee

he Vendor's use of any Broward County park(s) or participation in the event(s).

Vendor Signature: _____ Date: _____

MENU AND PRICE LIST

ITEM	DESCRIPTION	PRICE

2021 DFB Boots on the Beach Country Music Festival

FOOD VENDOR TERMS & CONDITIONS

GENERAL

One exhibitor is allowed per space. No subletting or sharing of space is permitted. Once registration is confirmed, transfer of a vendor space to an unregistered vendor is prohibited. Booths must be occupied and open for business during all hours of the Boots on the Beach Country Music Festival.

Items may only be sold to those attendees of the City of Deerfield Beach Boots on the Beach Country Music Festival, transactions to and from the event area are prohibited.

The inspector will only come once and any food vendor who misses inspection will not be allowed to sell. It is the sole responsibility of the vendor to show up for and pass inspection.

No vehicles are allowed in the vendor area after 3:00 PM or before 9:15 PM on Saturday, November 16th. Vendors may start breaking down at 9:00 PM however, vehicles will not be permitted in the vendor area until 9:30 PM and attendees have cleared the area. The City of Deerfield Beach will have the final decision on this safety precaution and may change breakdown hours depending on circumstances.

FOOD PRODUCTS

Only the food items stated on the application and approved by the City of Deerfield Beach may be sold at the event. Food vendors will receive written confirmation on the items approved for sale. The City of Deerfield Beach reserves the right to refuse the sale of any items not specifically listed and approved or to refuse the sale of any item not in the best interest of the event or cease the sale of any food product found not to be safe for public consumption.

To the best extent possible, food items will not be duplicated. If a vendor wishes to add an item after their application has been approved, they must call the Vendor Coordinator to confirm and receive additional approval.

APPLICABLE LAWS & REGULATIONS & INSPECTIONS

A copy of the Florida Department of Business and Professional Regulations (DBPR) Guide to Temporary Food Service Events is attached to these terms. It is each vendor's responsibility to read this guide. The DBPR will be on site Saturday, November 16th to conduct an inspection of all food vendors booths. No vendor will be allowed to sell food until they pass inspection. The Fire Department will also be conduction an inspection of tents, electrical cords and cooking equipment. Each vendor space must have an up to date fire extinguisher for the Fire Department inspection. All equipment must comply with both state and local regulations and all food service must comply with Health Department regulations.

CLEAN-UP

Vendors are responsible for the complete clean-up of their space and disposal of all trash and debris. Disposal of oil and grease is **absolutely** prohibited on site. Vendors must leave the asphalt as they found it when they set up and take all measures to prevent grease, oil and food drippings from dropping on and accumulating on grass/asphalt. Failure to comply may result in exclusion from future City of Deerfield Beach events.

BEVERAGES

Vendors are prohibited from selling any alcoholic beverages. Vendors may sell sodas, juices, water, coffee/tea and sports drink type beverages. Smoothies, ice cream-based drinks, shaved ice, snow cones and slushy type drinks are considered specialty items and are subject to exclusivity.

LICENSURE

In accordance with the Florida Department of Business and Professional Regulation's Guide to Temporary Food Service

Events, food vendors may operate under a current license from the DBPR or from the Department of Agriculture and Consumer Services at temporary food service events of 1-3 days. Vendors should be prepared to show a copy of their license to the inspector to pass inspection. Vendors must also send a copy of their license with their application.

Temporary food vendors without a current Florida license, which includes all out of state vendors, will be required to purchase a temporary license directly from the DBPR inspector for $91.00 prior to selling any food. The DBPR does not accept cash payments. It is solely the responsibility of the food vendor to pass inspection. Refunds will not be given to any vendor not passing inspection.

2021 DFB Country Music Festival
featuring Bourbon, Beer and Bites

FOOD VENDOR TERMS & CONDITIONS (continued)

SALES TAX

All groups doing business in Broward County are responsible for paying the Local Business Tax. In addition, vendors are solely responsible for paying all applicable Florida state sales tax.

TRUCK/TRAILER PARKING & EMPLOYEE PARKING

Parking is extremely limited at the event. There are no accommodations for RVs, POP-UP CAMPERS, LARGE TRUCKS, TRAILERS OR VEHICLES REQUIRING MORE THAN ONE SPACE TO PARK. Each food vendor will be given a total of two vendor parking passes regardless of space size to use during the event, and this includes any refrigerated or supply vehicle a vendor needs to be placed in the parking area. Each vehicle must be able to fit in one regular parking space. Vendors with multiple employees should encourage their employees to park in public parking. Additional parking passes may be purchased for $25.00 per parking pass.

TENTS

Vendor owned tents must conform to booth size. Construction of booth and displays must be able to withstand inclement weather and crowd activity. Tents must be manufactured of flame-retardant materials. Each tent leg must be weighed down in some form or another. Leg weights are essential due to the location of the event.

The contents of the booth cannot go beyond the assigned exhibitor booth space. Your booth should not interfere with your neighbor's booth.

RESTRICTIONS

The City of Deerfield Beach only allows items to be sold from the front or crowd side of the vendor space. Displaying and selling food from the back of the tent (the sidewalk side) is strictly prohibited. This forces crowds to have to maneuver around electrical hook-ups, cords, etc. and represents a safety hazard. Vendors may only sell food within their tent. It is prohibited to walk through the crowd or near the stage to sell food or other items.

POWER

Electric power is provided for tented food vendors. We will do everything possible to accommodate everyone's needs but there are limits to how many cords can be plugged into the portable electric connection boxes. Vendors should bring, at a minimum, a 50-foot extension cord. Please ensure cords, plugs and equipment are up to code and will pass the Fire Department inspection. You must supply your own electric cord for plug in. Lighting/electricity for the inside of your tent must meet the following specifications: no metal clamps, no flat cords, only 12-gauge round cords and only UL approved outdoor grounded cords may be used. All power cords must be taped down.

ICE

40-pound bags of ice will be available for purchase at $10.00 each (cash only) during the event. Simply flag down an event staff member and we will deliver the ice to you.

PUSH CARTS

Push carts will be located in assigned areas throughout the food vendor area and must be completely self-contained. Only umbrellas (NO tents) are allowed over push carts. There is no electric provided or available for push carts.

Department of Fire Rescue & Emergency Services Fire Marshal's Bureau
SPECIAL EVENT GENERAL FIRE INSPECTION INFORMATION

GENERAL REQUIREMENTS:

- All fire extinguishers must be properly tagged within the State of Florida by a licensed certifying agency.
- Compressed gas tanks, such as helium tanks, must be properly secured to prevent tank from falling over.

TENTS & CANOPIES:

- Tents larger the 10' x 10' must be permitted through the City of Deerfield Beach Building Department.
- Tents and canopies must be fire resistant with proper documentation/tags provided.
- A proper certified fire extinguisher must be present and properly tagged.

ELECTRIC/EXTENSION CORDS:

- Extension cords must be UL listed for outdoor use (indoor extension cords may not be used outdoor).
- When in a crossing path, they must be properly covered and protected.
- The cords must be free from splices, damage or deterioration and must be grounded.
- Cords must have proper amperage capacity that is not less than the capacity of the appliance.

GENERATORS:

- All generators must be grounded.
- If larger than 5KW (5000 Watts) an additional permit is required through the City of Deerfield Beach Building Dept.
- Generators must be 10ft away from any structure, completely surrounded by a barrier and placed on a firm, flat, level surface outdoors.
- Must be fully fueled prior to use. Refueling may be conducted only when generator has been turned off and is cool to touch. All fuel being used in the generator must be stored in the proper fuel containers and properly sealed with appropriate spout covers, caps, etc.
- A proper certified fire extinguisher (minimum 2A:10BC) must be present and properly tagged.

COOKING:

- A 10ft minimum clearance is required on both sides of any cooking vendor and shall not be located within 10ft of any amusement rides.
- Open flame cooking equipment must be a minimum of 10ft from any structure.
- Cooking areas must be enclosed by approved means from the general public.
- LP tanks will be required to be tested and certified by a licensed person or company and will be checked in place on the day of the event with paperwork provided to the Fire Department, Fire Marshal's Bureau when completed.
- LP tanks must be properly secured to prevent the tank from falling over and must be at least 10ft from any open flame.

- If using a commercial cooking appliance which is self-contained and does not require the LP tank to be located 10ft away, documentation must be submitted to the Fire Department, Fire Marshal's Bureau for review prior to event.
- Appliances must be placed on firm, flat and level outdoor surfaces.
- Food preparation and sale (excluding non-profit agencies) must contact the Florida Department of Business & Professional Regulation, Division of Hotels and Restaurants (850-487-1395) to schedule an inspection prior to selling food.
- Fire suppression systems in food trucks or trailers must be properly tagged by a State of Florida certifying agency.

BOOTS ON THE Beach

COUNTRY MUSIC FESTIVAL

DEERFIELD BEACH, FL

BOOTS ON THE Beach

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