



## **Solar Photovoltaic (PV) system Permit Application Checklist**

Please verify that your permit application package contains all applicable items required for permit issuance. The intent of using the checklist is to provide transparent and well-defined information to minimize the number of required corrections and expedite the application and review process. If all documentation is submitted correctly, permits can be turned around in 7 – 10 business days.

### **Required Documents**

- \_\_\_ Complete Broward County Uniform Building Permit Application, reflecting the total job value (provide copy of contract) and square footage, sub-contractor applications and verify all contractor documentation is up to date
- \_\_\_ Two (2) complete sets of plans (signed & sealed by Designer, as required by code) including wind loads, tie downs and electrical tie-ins
- \_\_\_ Two (2) copies of Special Inspector forms as applicable for the tiedowns
- \_\_\_ Two (2) copies of Product Approvals (NOA's) and/or specifications with listings
- \_\_\_ Copy of recorded Notice of Commencement
- \_\_\_ Certified Document indication Florida Solar Energy Center – Approved Equipment
- \_\_\_ Residential Only: Deerfield Beach HOA Affidavit Form