COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

FY2017/2018 ANNUAL ACTION PLAN

Prepared by
The City of Deerfield Beach
Community Development Department
And
Deerfield Beach Family Empowerment
TABLE OF CONTENTS

Executive Summary .................................................................................................................. 2

- Introduction ......................................................................................................................... 2

- Summarize the objectives and outcomes identified in the Plan ........................................... 2

- Evaluation of past performance ......................................................................................... 3

- Summary of Citizen Participation Process and consultation process ............................... 3

- Summary of public comments ............................................................................................. 4

- Summary of comments or views not accepted and the reasons for not accepting them .......... 4

- Summary ............................................................................................................................. 4

- PR-05 Lead & Responsible Agencies – 91.200(b) ................................................................. 5

- Agency/entity responsible for preparing/administering the Consolidated Plan ...................... 5

- AP-10 Consultation – 91.100, 91.200(b), 91.215(l) ............................................................... 6

- Introduction ......................................................................................................................... 6

- Other local/regional/state/federal planning efforts considered when preparing the Plan ........ 8

- AP-12 Participation – 91.401, 91.105, 91.200(c) ................................................................. 9

- Summary of citizen participation process/Efforts made to broaden citizen participation ........ 9

- Expected Resources ............................................................................................................ 11

- Introduction ......................................................................................................................... 11

- Anticipated Resources .......................................................................................................... 12

- Annual Goals and Objectives ............................................................................................... 13

- AP-35 Projects – 91.420, 91.220(d) ................................................................................... 15

- AP-38 Project Summary ....................................................................................................... 17

- AP-50 Geographic Distribution - 91.420, 91.220(f) .............................................................. 21

- AP-85 Other Actions - 91.420, 91.220(k) ............................................................................ 25

- EXHIBIT A - SUMMARY OF PREDEVELOPMENT MEETING .......................................... 28

- EXHIBIT B- PUBLIC NOTICES .......................................................................................... 29

- EXHIBIT C_SF 424 .................................................................................................................. 31

- EXHIBIT D- CERTIFICATIONS ............................................................................................. 32

- EXHIBIT E -RESOLUTION .................................................................................................... 33
Executive Summary

AP-05 Executive Summary – 91.200, 91.220(b)

1. Introduction
The City of Deerfield Beach is located in northeastern Broward County, Florida. Incorporated in 1925, it is a City with significant history. The City of Deerfield Beach has participated in the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program as a direct entitlement grantee since FY 2000. As a CDBG grantee, the City became eligible for State Housing Initiative Partnership (SHIP) program funding and later joined the Broward County Home Initiative Partnership (HOME) Consortium.

This Annual Action Plan is the third (3) year (FY 2017/2018) of the Five-Year Consolidated Planning period, which covers years 2015 to 2019. The Annual Action Plan outlines the activities the City will undertake in the fiscal year 2017/2018 (October 1, 2017 to September 30, 2018). To receive CDBG funding, the City must assess local housing and community development needs, resources, and socioeconomic impediments toward building and sustaining viable neighborhoods. The projects identified in this plan will be primarily used to benefit low- to moderate-income residents of the City. This funding source has aided the City of Deerfield Beach to achieve housing and community development goals.

The City of Deerfield Beach vision statement is "To be the most dynamic South Florida Coastal Community in which to live, work and play" and its mission is “To enhance the quality of life within our community through a proactive and effective government.”

The City's goals are as follows:
- A cleaner, greener city;
- Vitality and revitalization of business districts and neighborhoods;
- Superior customer service and customer focused government;
- Encourage a close working relationship between the public and private sectors;
- Proactively address issues that will affect the quality of life for our community;
- Ensure the financial health of city government;
- Provide a safe and healthy environment;
- Advance employee development and satisfaction; and
- Effectively communicate among all levels of the organization and with the public.

2. Summarize the objectives and outcomes identified in the Plan
The Action Plan defines the one-year activities in relationship to the five-year goals and objectives of the Consolidated Plan covering Fiscal Years 2015-2019. The Plan provides a brief description of the programs and projects of the City of Deerfield Beach in FY 2017-2018, as well as funding announcements for the CDBG program. The City’s goals for FY 2017-18 are:
- To continue to focus on the preservation of affordable housing;
- Provide affordable housing; and
- Improve the living environment of residents in the low to moderate-income areas of the City.

Preservation of Affordable Housing
The City continues to conserve and expand its existing housing stock, especially housing available to low- and moderate-income persons in the City. The City’s goal is to provide decent, safe and sanitary housing to residents.
Provide Affordable Housing
Provide homeownership assistance to low-to moderate-income households through purchase assistance which includes down payment, closing cost, mortgage buy down and interest reduction.

Suitable Living Environment
The goal of providing a suitable living environment is comprised of:

- Improving the safety and livability of neighborhoods;
- Increasing access to quality public and private facilities and services by upgrading physical improvements such as sidewalk installation, street lighting, and improved public streets; and
- Providing public service programs to seniors in the community.

3. Evaluation of past performance
This is an evaluation of past performance that helped lead the City to choose its goals and/or projects for FY 2017-18. A more detailed evaluation of past performance is documented in the City’s FY 2015-16 Consolidated Annual Performance & Evaluation Report (CAPER). The City recognizes the evaluation of past performance is critical to ensure the City is implementing activities effectively and those activities align with the City’s overall strategies and goals.

In 2015/2016, the most recent completed year, the City completed the following projects:

- Provided Purchase Assistance to seven (7) households.
- Completed Home Repair projects to seven (7) households.
- The senior transportation program provided assistance to 71 unduplicated seniors.
- New sidewalks and ramps were installed, sod was added along eight (8) neighborhood streets in the City’s target area.

4. Summary of Citizen Participation Process and consultation process
The Citizen Participation Plan (CPP) in accordance with the Housing and Community Development Act of 1974, as amended and 24 CFR Part 91, Subpart B: Citizen Participation and Consultation, sets forth the citizen participation plan requirements. This section of the Act provides for and encourages citizen participation with particular emphasis on persons of low- to moderate-income, in addition to slum and blighted areas. Consistent with the Act, the City of Deerfield Beach provides citizens reasonable and timely access to local meetings, information and records. In addition, technical assistance is made available to low- to moderate-income representative groups. The CPP details the process to develop needs, review proposed activities and program performance as well as the manner in which hearings are advertised and conducted.

The CPP sets forth the City’s policies and procedures for citizen participation in developing the Consolidated Plan, incremental action plans, any substantial amendments to such plans, and development of CAPER.

A draft of the Deerfield Beach FY2017/2018 Annual Plan was made available for public review, input and comment before being adopted by the City Commission and subsequently will be submitted to HUD. Citizens are encouraged to participate through public hearings held before the development of the draft, during review of the draft and adoption of the Action Plan. The plan was available for review on the City’s website www.deerfield-beach.com and Deerfield Beach Housing Authority (DBHA) website www.DBHAonline.com.

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 7, 2017</td>
<td>Notice of Pre-Development Meeting</td>
</tr>
<tr>
<td>February 27, 2017</td>
<td>Pre-Development Meeting for Citizen Input</td>
</tr>
<tr>
<td>May 19</td>
<td>Notice of 30 day comment period</td>
</tr>
<tr>
<td>April 19 to June 19, 2017</td>
<td>30 day public comment period</td>
</tr>
</tbody>
</table>
June 19, 2017

Public Hearing and proposed approval of Annual Action Plan

Table 1 – Citizen Participation Schedule

5. Summary of public comments
Please see Appendix A for summary of citizen’s comments and official response from City.

6. Summary of comments or views not accepted and the reasons for not accepting them
None of the comments received were rejected. See attached appendix for comments and official response from the City.

7. Summary
See comments detailed above.
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>City of Deerfield Beach</td>
<td>Community Development Department</td>
</tr>
<tr>
<td>CDBG Administrator</td>
<td>City of Deerfield Beach</td>
<td>Community Development Department</td>
</tr>
</tbody>
</table>

| TABLE 2 – RESPONSIBLE AGENCIES |

*Narrative*

The central responsibility for the administration of the Annual Action Plan is assigned to the Community Development Department. The Department coordinates and manages activities among the public and private organization in efforts to realize the prioritization goals of the Annual Action Plan.

*Consolidated Plan Public Contact Information*

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Deerfield Beach, FL 33441  
954 571-2675  
vplacide-pickard@deerfield-beach.com
AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Deerfield Beach previously adopted a citizen participation plan that identified when public hearings and other consultations are to take place. During the planning of the Action Plan, the City coordinated with other housing and support service agencies to ensure available resources are utilized and leveraged. Interdepartmental coordination occurred this year to define needs of neighborhoods.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City staff works closely with the Deerfield Beach Family Empowerment, Inc./ Deerfield Beach Housing Authority, to assist and support wherever needed. In addition, the City also coordinates with other housing and support service agencies to ensure that available resources are fully utilized and leveraged.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

N/A – The City of Deerfield Beach does not receive ESG funds. However the City works with Broward County’s Continuum of Care agency Homeless Initiative Partnership.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

N/A- The City of Deerfield Beach does not receive ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations


<table>
<thead>
<tr>
<th>1</th>
<th>Agency/Group/Organization</th>
<th>Broward County Homeless Initiative Partnership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Housing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PHA</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services – Housing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-Children</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-Elderly Persons</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-Persons with HIV/AIDS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-homeless</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-Health</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-Education</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-Employment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other government – County</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other government – Local</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Regional organization</td>
<td></td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homeless Needs – Chronically homeless</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homeless Needs – Families with children</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Needs – Veterans</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Needs – Unaccompanied youth</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Homelessness Strategy</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Non-Homeless Special Needs</td>
<td></td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The Broward County Homeless Initiative was consulted to determine strengths and/or gaps in the institutional delivery system, homeless count, homeless facilities and needs of the at-risk community. As a result, it was determined that the services provided were comprehensive enough to service the needs of the target communities, however, the lack of funding restricts the number that can be served.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Agency/Group/Organization</td>
<td>FORT LAUDERDALE HOUSING AUTHORITY</td>
</tr>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Housing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PHA</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Services-Persons with HIV/AIDS</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Health Agency</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other government – Local</td>
<td></td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Non-Homeless Special Needs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>HOPWA Strategy</td>
<td></td>
</tr>
</tbody>
</table>
City of Fort Lauderdale was consulted to determine the strengths and/or gaps in the institutional delivery system and the needs of those infected with HIV and/or AIDS. It was determined that the services provided were comprehensive enough to service the needs of the target community, however, the lack of funding restricts the number that can be served.

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Deerfield Beach Family Empowerment, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td></td>
</tr>
<tr>
<td>Housing PHA</td>
<td></td>
</tr>
<tr>
<td>Services – Housing Services-Elderly Persons Services-Persons with Disabilities</td>
<td></td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td></td>
</tr>
<tr>
<td>Housing Need Assessment Public Housing Needs</td>
<td></td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td></td>
</tr>
<tr>
<td>The Deerfield Beach Family Empowerment, Inc., was consulted on the Housing needs Assessment and strategies to proceed. The City of Deerfield Beach and the Deerfield Beach Family Empowerment, Inc., have historically worked well together and have partnered to provide affordable housing and other needs to LMI residents in the City.</td>
<td></td>
</tr>
</tbody>
</table>

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Broward County</td>
<td>Broward County Homeless Initiative Partnership completed its 2016 Broward County Point-in-Time survey in January 2016. A total of 2,302 persons were counted (1,932 Households). Of those counted 13% are under 18 yrs old, 11% are elderly, 67% are male, 56% African-American, 46% have been homeless more than once and 91% have a disabling condition. Over 70% said the cause of homelessness was due to employment, financial or housing issues. The County showed the total number of sheltered and unsheltered persons experiencing homelessness in Broward County decreased by 12% (from 2,615 to 2,302).</td>
</tr>
<tr>
<td>State Housing Initiatives Partnership LHAP</td>
<td>State of Florida- Florida Housing Finance Corporation</td>
<td>The City of Deerfield Beach administers the State funded housing program to assist very low, low and moderate-income persons/families. The City follows the Local Housing Assistance Plan to administer the housing programs.</td>
</tr>
</tbody>
</table>

TABLE 4 – OTHER LOCAL / REGIONAL / FEDERAL PLANNING EFFORTS
1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation Plan (CPP) in accordance with the Housing and Community Development Act of 1974, as amended and 24 CFR Part 91, Subpart B: Citizen Participation and Consultation sets forth the citizen participation plan requirements. This section of the Act provides for and encourages citizen participation with particular emphasis on persons of low-to moderate-income, in addition to slum and blighted areas. Consistent with the Act, the City of Deerfield Beach provides citizens reasonable and timely access to local meetings, information and records. In addition, technical assistance is made available to low-to moderate-income representative groups. The CPP details the process to develop needs, review proposed activities and program performance as well as the manner in which hearings are advertised and conducted.

The CPP sets forth the City’s policies and procedures for citizen participation in developing the Consolidated Plan, incremental action plans, any substantial amendments to such plans, and development of the Consolidated Annual Performance and Evaluation Report (CAPER). The CPP is available to the general public. Upon request, the City will provide the CPP in a form accessible to persons with disabilities (i.e. oral or large print for visually impaired).

Advertisement

The City of Deerfield Beach made available to citizens, public agencies, and other interested parties the summary of proposed projects and the amount allocated to each project. This information was published for comment in the “Sun Sentinel”, a newspaper of general circulation, and made available on the City’s website, as well as Deerfield Beach Housing Authority website.

The City responds to all concerns, questions and/or complaints from citizens related to the consolidated plan, amendment of the plan, or the performance report. The City will provide a timely, substantive written response to every written citizen question and/or concern within 15 working days, where practicable.

Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Newspaper Ad</td>
<td>Broad Community Outreach</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Website- City of Deerfield Beach and DBFE</td>
<td>Broad Community Outreach</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Public Hearing</td>
<td>Broad Community Outreach</td>
<td>Public Hearing on February 27, 2017</td>
<td>See appendix A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Local Community Meetings</td>
<td>Broad Community Outreach</td>
<td>Designate information about programs.</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
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<td>---------------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>5</td>
<td>City Community Centers</td>
<td>Broad Community Outreach</td>
<td>Designate information about programs.</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

Table 5 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The City of Deerfield Beach's CDBG allocation for FY 2017/2018 is $637,867. The City's proposes to use the funds for public facilities and improvements, homeownership rehabilitation assistance, purchase assistance, public services and program planning and administration. The City anticipates receiving $331,036 in State Housing Initiative Partnership (SHIP) funds and $124,204 in Home Investment Partnership (HOME) funds through Broward County Consortium.

Federal Resources

Community Development Block Grant (CDBG)

CDBG was first authorized by the U.S. Congress in 1974, by the Housing and Community Development Act of 1974 (HCDA), with subsequent amendments. The primary purpose of the HCDA is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. At least 70% of all CDBG funds must be spent on activities which benefit low or moderate income persons. Funds are used for housing to benefit low and moderate income persons, public facilities and improvements, expanded public services, rehabilitation of private or publicly owned buildings; economic development activities that create or retain jobs for low and moderate income persons.

Home Investment Partnerships Program (HOME)

The City is a member of the Broward County HOME Consortium along with the Entitlement Cities of Coconut Creek, Coral Springs, Davie, Lauderdale, Margate, Miramar, Plantation, Pembroke Pines, Sunrise and Tamarac. The United States Congress passed the National Affordable Housing Act In 1990. This Act created a variety of affordable housing programs, including the Home Investment Partnerships Act. The purpose of the HOME program is to provide funds to local jurisdictions to strengthen public-private partnerships to provide more affordable housing through acquisition, rehabilitation, and new construction of housing, and tenant based rental assistance. In addition, HUD rules require that at least 15% of HOME funds be set aside for community housing development organizations (CHDO) to develop affordable housing.

State Resources

State Housing Initiative Partnership (SHIP) Program

The City of Deerfield Beach receives an annual allocation under this program. Florida Housing Finance Corporation administers the SHIP program, which provides funds to entitlement cities as an incentive to create partnerships that produce and preserve affordable homeownership. The program serves very low, low and moderate income families.
### Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG</td>
<td>public – federal</td>
<td>Acquisition Admin and Planning</td>
<td>$637,867</td>
<td>The City is an entitlement grantee and anticipates receiving $637,867.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Economic Development</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td>Housing</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Public Improvements</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Public Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HOME</td>
<td>public – federal</td>
<td>Acquisition</td>
<td>$124,000</td>
<td>As a member of the Broward County HOME Consortium, the City receives an annual allocation of approximately $124,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Housing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHIP</td>
<td>Public-state</td>
<td>Housing</td>
<td>$331,036</td>
<td>City is a State SHIP grantee receiving approximately $331,036 per year.</td>
</tr>
</tbody>
</table>

**TABLE 6 – EXPECTED RESOURCES – PRIORITY TABLE**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

With the Purchase Assistance Program the City will leverage funds with State and private bank funds for the mortgage of a property. The Homeownership Rehabilitation Program is leveraged with federal and State funds as well. When possible the City will leverage its federal funds with general funds for Capital Improvement projects.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The city owns a limited supply of lots within City limits. The city may use these lots for in-fill housing and mix-use development activities in conjunction with local non-profits or private developers.
## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Housing Rehabilitation</td>
<td>2015</td>
<td>2019</td>
<td>Decent Housing</td>
<td>City Wide</td>
<td>Provide housing assistance to low-to moderate-income residents</td>
<td>CDBG: $137,274</td>
<td>Homeowner Rehabilitation: 3 units</td>
</tr>
<tr>
<td>2</td>
<td>Homebuyer Assistance</td>
<td>2015</td>
<td>2019</td>
<td>Decent Housing</td>
<td>City Wide</td>
<td>Provide housing assistance to low-to moderate-income residents</td>
<td>CDBG: $150,000</td>
<td>Purchase Assistance: 3 units</td>
</tr>
<tr>
<td>2</td>
<td>Public Improvements</td>
<td>2015</td>
<td>2109</td>
<td>Suitable Living</td>
<td>Census Tract/Block Group 102.00 (2,6) 103.05 (1,2,3) 103.06 (1,2)</td>
<td>Provide public improvements in the CDBG Target</td>
<td>CDBG: $173,020</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5,585 Persons Assisted</td>
</tr>
<tr>
<td>3</td>
<td>Public Service</td>
<td>2015</td>
<td>2019</td>
<td>Suitable Living</td>
<td>City Wide</td>
<td>Provide public services to Seniors</td>
<td>CDBG: $50,000</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 62+ Persons Assisted.</td>
</tr>
<tr>
<td>4</td>
<td>Planning and Administration</td>
<td>2015</td>
<td>2019</td>
<td>Non-Housing Community</td>
<td>City Wide</td>
<td></td>
<td>CDBG: $127,573</td>
<td>Cost associated with administering the CDBG program and preparation of the Annual Action Plan and other requires reports.</td>
</tr>
</tbody>
</table>

*Table 7 – Goals Summary*
## Goal Descriptions

<table>
<thead>
<tr>
<th></th>
<th>Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Housing Rehabilitation</td>
<td>The goal is to provide Homeowner Rehabilitation and to low-to moderate-income persons. Homeowner Rehabilitation for homeowners who are experiencing conditions in and around their homes that pose a threat to their health, safety, and welfare. The homeowner rehabilitation program is limited to low-to moderate-income homeowners and is available on a first come, first qualified basis.</td>
</tr>
<tr>
<td>2</td>
<td>Affordable Housing</td>
<td>The goal is to provide Purchase Assistance to low-to moderate-income persons. The Purchase Assistance Program provides assistance to eligible applicants to purchase a home in the City.</td>
</tr>
<tr>
<td>3</td>
<td>Public Improvements</td>
<td>Public Improvement- This goal is to facilitate the upgrade of public improvement and infrastructure. The projects will be completed in the CDBG Target Area.</td>
</tr>
<tr>
<td>4</td>
<td>Public Service</td>
<td>Public Service- The goal is it provide services to seniors in our Community.</td>
</tr>
<tr>
<td>5</td>
<td>Planning and Administration</td>
<td>Planning and Implementation of the CDBG program</td>
</tr>
</tbody>
</table>
AP-35 Projects – 91.420, 91.220(d)

Introduction

The City identified FY 2017/2018 Annual Action Plan Projects

<table>
<thead>
<tr>
<th>FY 2017-2018 Projects</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeownership Rehabilitation</td>
<td>$137,274.00</td>
</tr>
<tr>
<td>Purchase Assistance</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>Public Improvements/Infrastructure</td>
<td>$173,020.00</td>
</tr>
<tr>
<td>Senior Transportation Program</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Adult Day Care Program</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>Senior Health and Wellness Program</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Planning and Administration</td>
<td>$127,573.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$637,867.00</strong></td>
</tr>
</tbody>
</table>

Table 9 – Project Information

![Pie chart showing the distribution of FY 2017-2018 Projects amounts]
Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

The main focus for the City is to maintain and provide decent affordable housing and improving the living environment of the City’s low to moderate income residents through public service and public improvements. The major obstacle is funding, or lack thereof. Both federal and state allocations fluctuate and are often decreased from year to year making planning for the future and meeting the needs of the underserved difficult.
## AP-38 Project Summary

### Project Summary Information

<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Target Area</th>
<th>Goals Supported</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Description</th>
<th>Target Date</th>
<th>Location Description</th>
<th>Planned Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Homeowner Rehabilitation</td>
<td>City Wide</td>
<td>Homeowner Rehabilitation</td>
<td>Homeowner Rehabilitation</td>
<td>CDBG: $137,274</td>
<td>The goal is to provide Homeowner Rehabilitation assistance to homeowners who are experiencing conditions in and around their homes that pose a threat to their health, safety, and welfare.</td>
<td>09/30/2018</td>
<td>Citywide</td>
<td>Homeowner Rehabilitation</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Three (3) families ranging from low-to-moderate income households will benefit from this activity.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Purchase Assistance</td>
<td>City Wide</td>
<td>Purchase Assistance</td>
<td>Purchase Assistance</td>
<td>CDBG: $150,000</td>
<td>Purchase Assistance</td>
<td>9/30/2018</td>
<td>City Wide</td>
<td>Purchase Assistance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Three (3) families ranging from low-to-moderate income households will benefit from this activity.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Public Improvements/Infrastructure</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>Adult Day Care Program</td>
<td></td>
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<tr>
<td>Target Area</td>
<td>City Wide</td>
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</tr>
<tr>
<td>Goals Supported</td>
<td>Public Service - Adult Day Care Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Needs Addressed</td>
<td>Public Service - Adult Day Care Program</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG - $25,000</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Description</td>
<td>The Adult Day Care Program is made available to persons 62 years and older who need care. The bus service may include the following locations Monday through Friday: To and from the NE Focal Point Adult Day Care Center, medical appointments, pharmacies for prescription medications, grocery and department stores, local malls, libraries and post offices, local parks and beaches and local restaurants.</td>
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<tr>
<td>Target Date</td>
<td>9/30/2018</td>
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</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>50 or more seniors will benefit from this activity.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Location Description</td>
<td>City Wide</td>
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</tr>
<tr>
<td>Planned Activities</td>
<td>Transportation Services</td>
<td></td>
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</tr>
<tr>
<td>Goals Supported</td>
<td>Public Service - Seniors</td>
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<tr>
<td>Needs Addressed</td>
<td>Public Service</td>
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<tr>
<td>Funding</td>
<td>CDBG: $15,000.00</td>
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</tr>
<tr>
<td>Description</td>
<td>Provide physically, functionally limited, and/or cognitively impaired seniors 62 years old and older who reside in Deerfield Beach with supervision and supportive services.</td>
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<td>Target Date</td>
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<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>50</td>
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</tr>
<tr>
<td>Location Description</td>
<td>NE Focal Point</td>
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<tr>
<td>Planned Activities</td>
<td>Public Service- Seniors</td>
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</tr>
<tr>
<td>Project Name</td>
<td>Senior Health and Wellness</td>
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<td>City Wide</td>
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<tr>
<td>Goals Supported</td>
<td>Public Service - Senior</td>
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<tr>
<td>Needs Addressed</td>
<td>Public Service</td>
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<td></td>
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<tr>
<td>Funding</td>
<td>CDBG: $10,000.00</td>
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<tr>
<td>Description</td>
<td>Provide health support services to fulfill the physical, mental and social needs of Deerfield Beach residents 62 years old and older.</td>
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<tr>
<td>Target Date</td>
<td>9/30/2018</td>
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</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>50</td>
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</tr>
<tr>
<td>Location Description</td>
<td>NE Focal Point</td>
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<td></td>
<td></td>
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<tr>
<td>Planned Activities</td>
<td>Public Service- Seniors</td>
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<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>Planning and Administration</td>
<td></td>
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<tr>
<td>Target Area</td>
<td>City Wide</td>
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<td></td>
</tr>
</tbody>
</table>
| Goals Supported                      | Housing Rehabilitation  
|                                    | Homebuyer Assistance     
|                                    | Public Improvements      
|                                    | Public Service - Senior Transportation |
| Needs Addressed                    | Housing Rehabilitation |
|                                    | First Time Homebuyers    |
|                                    | Public Service           |
|                                    | Public Improvements      |
|                                    | Public Service - Senior Transportation |
|                                    | Economic Development     |
| Funding                            | CDBG: $127,573.00        |
| Description                        | Administration of the Programs. |
| Target Date                        | 9/30/2018                |
| Estimate the number and type of families that will benefit from the proposed activities | NA                      |
| Location Description               | NA                      |
| Planned Activities                 | Administration.         |
AP-50 Geographic Distribution - 91.420, 91.220(f)
Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Deerfield Beach is located in northeastern Broward County, Florida, just south of the Palm Beach County line. The City shares borders with Boca Raton in Palm Beach County (to the north) and the cities of Pompano Beach, Lighthouse Point, Hillsboro Beach and Coconut Creek in Broward County.

According to the Bureau of Economic and Business Research (BEBR), the City's population for 2016 is 77,659 with approximately 42,671 housing units. The City's household income according to the US Bureau of the Census' America Community Survey (ACS) 2011-2015 is $40,626. The City's population is 67.6% White, 26.3% Black/African-American, 1.8% Asian, and two or more races population at 2.6%. Hispanic or Latino residents (among any race) account for 16.1% of the population.

The City’s CDBG target area includes areas with 51% or more of the residents are low to moderate income. The public improvement projects which include sidewalk installation and street lights must be completed in the City’s designated Target area. The area is characterized by low- to moderate-income concentration, with signs of economic decline, and slum and blighted areas. The target area map shows the areas in the City with low- to moderate-income concentration of 51.0 percent and above.

Geographic Distribution

A portion of the City's CDBG allocation will be used for an area benefit project. The project is located in the City’s Target Area. Table below shows the Census Tracts and Block Groups.

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Wide</td>
<td>100%</td>
</tr>
<tr>
<td>Census Tract/ Block Group 102.00 (2,6), 103.05 (1,2,3) and 103.06 (1,2)</td>
<td>27%</td>
</tr>
</tbody>
</table>

TABLE 10- GEOGRAPHIC DISTRIBUTION

Rationale for the priorities for allocating investments geographically

The purpose and goals are to assist low-to moderate-income families and the low-to moderate-income areas in the City. The areas identified above to not have sidewalks throughout the neighborhoods which is dangerous for pedestrians especially children walking to and from schools and parks.

Below is a table with all the census tract block groups in the City which includes the total population per block group and the total number and percentage of low-to moderate-income residents. Census tract block group with 51% or more low-to moderate-income residents are included in the CDBG Target Area.
<table>
<thead>
<tr>
<th>Census Tract</th>
<th>Block Group</th>
<th>Population</th>
<th>Low/Mod Pop</th>
<th>Low/Mod %</th>
</tr>
</thead>
<tbody>
<tr>
<td>10102</td>
<td>1</td>
<td>1,615</td>
<td>860</td>
<td>53.25%</td>
</tr>
<tr>
<td>10102</td>
<td>2</td>
<td>1,380</td>
<td>570</td>
<td>41.30%</td>
</tr>
<tr>
<td>10103</td>
<td>1</td>
<td>1,830</td>
<td>595</td>
<td>32.51%</td>
</tr>
<tr>
<td>10103</td>
<td>2</td>
<td>1,105</td>
<td>250</td>
<td>22.62%</td>
</tr>
<tr>
<td>10104</td>
<td>1</td>
<td>1,285</td>
<td>650</td>
<td>50.58%</td>
</tr>
<tr>
<td>10104</td>
<td>2</td>
<td>960</td>
<td>330</td>
<td>34.38%</td>
</tr>
<tr>
<td>10200</td>
<td>1</td>
<td>780</td>
<td>370</td>
<td>47.44%</td>
</tr>
<tr>
<td>10200</td>
<td>2</td>
<td>1,180</td>
<td>710</td>
<td>60.17%</td>
</tr>
<tr>
<td>10200</td>
<td>3</td>
<td>1,010</td>
<td>565</td>
<td>55.94%</td>
</tr>
<tr>
<td>10200</td>
<td>4</td>
<td>960</td>
<td>505</td>
<td>52.60%</td>
</tr>
<tr>
<td>10200</td>
<td>5</td>
<td>910</td>
<td>595</td>
<td>65.38%</td>
</tr>
<tr>
<td>10200</td>
<td>6</td>
<td>1,270</td>
<td>845</td>
<td>66.54%</td>
</tr>
<tr>
<td>10304</td>
<td>1</td>
<td>2,895</td>
<td>325</td>
<td>80.31%</td>
</tr>
<tr>
<td>10305</td>
<td>1</td>
<td>895</td>
<td>455</td>
<td>50.84%</td>
</tr>
<tr>
<td>10305</td>
<td>2</td>
<td>1,575</td>
<td>1,185</td>
<td>75.24%</td>
</tr>
<tr>
<td>10305</td>
<td>3</td>
<td>1,865</td>
<td>1,055</td>
<td>56.57%</td>
</tr>
<tr>
<td>10306</td>
<td>1</td>
<td>810</td>
<td>495</td>
<td>61.11%</td>
</tr>
<tr>
<td>10306</td>
<td>2</td>
<td>1,325</td>
<td>840</td>
<td>63.40%</td>
</tr>
<tr>
<td>10307</td>
<td>1</td>
<td>825</td>
<td>500</td>
<td>60.61%</td>
</tr>
<tr>
<td>10307</td>
<td>2</td>
<td>1,950</td>
<td>1,660</td>
<td>85.13%</td>
</tr>
<tr>
<td>10307</td>
<td>3</td>
<td>1,980</td>
<td>1,475</td>
<td>74.49%</td>
</tr>
<tr>
<td>10308</td>
<td>1</td>
<td>2,110</td>
<td>555</td>
<td>26.30%</td>
</tr>
<tr>
<td>10308</td>
<td>2</td>
<td>2,210</td>
<td>1,015</td>
<td>45.93%</td>
</tr>
<tr>
<td>10401</td>
<td>1</td>
<td>2,000</td>
<td>275</td>
<td>13.75%</td>
</tr>
<tr>
<td>10401</td>
<td>2</td>
<td>2,770</td>
<td>940</td>
<td>33.94%</td>
</tr>
<tr>
<td>10402</td>
<td>1</td>
<td>1,040</td>
<td>675</td>
<td>64.90%</td>
</tr>
<tr>
<td>10402</td>
<td>2</td>
<td>1,855</td>
<td>1,000</td>
<td>53.19%</td>
</tr>
<tr>
<td>10403</td>
<td>1</td>
<td>2,335</td>
<td>1,680</td>
<td>71.95%</td>
</tr>
<tr>
<td>10403</td>
<td>2</td>
<td>1,580</td>
<td>1,265</td>
<td>80.06%</td>
</tr>
<tr>
<td>10403</td>
<td>3</td>
<td>1,725</td>
<td>1,195</td>
<td>69.38%</td>
</tr>
<tr>
<td>10405</td>
<td>1</td>
<td>1,325</td>
<td>580</td>
<td>43.77%</td>
</tr>
<tr>
<td>10405</td>
<td>2</td>
<td>2,535</td>
<td>1,605</td>
<td>63.31%</td>
</tr>
<tr>
<td>10405</td>
<td>3</td>
<td>2,290</td>
<td>1,805</td>
<td>78.82%</td>
</tr>
<tr>
<td>10406</td>
<td>1</td>
<td>3,690</td>
<td>1,575</td>
<td>42.68%</td>
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<tr>
<td>10407</td>
<td>1</td>
<td>2,985</td>
<td>1,400</td>
<td>46.90%</td>
</tr>
<tr>
<td>10407</td>
<td>2</td>
<td>2,445</td>
<td>985</td>
<td>40.29%</td>
</tr>
<tr>
<td>10701</td>
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Table 20: Deerfield Beach Census Tract Block Group
Introduction

This section addresses the City of Deerfield Beach’s planned actions to foster and maintain quality affordable housing, continue the mitigation of lead based paint hazards in homes occupied by low- to moderate-income individuals, reduce the number of households in poverty through various services, programs and coordination of service providers.

Actions planned to address obstacles to meeting underserved needs

The obstacles identified include insufficient funding to meet the documented needs, and the need for better coordination of services.

Actions planned to foster and maintain affordable housing

The City will continue to foster and maintain affordable housing through its Purchase Assistance and Homeowner Rehabilitation programs. The City will also provide support or otherwise to private efforts to reinvest into the existing housing stock as such opportunities arise.

Actions planned to reduce lead-based paint hazards

The City will continue to ensure all housing programs and projects comply with lead paint regulations. As part of any City administered housing program, the City will ensure all appropriate lead hazard disclosures, brochures and testing are done in compliance with Federal regulations for those homes built prior to 1978. If abatement is required, specifications by a certified lead contractor will be written and incorporated into rehabilitation specifications to be implemented by the City with CDBG funding. These actions will prevent lead poisoning and hazards in the community.

Actions planned to reduce the number of poverty-level families

The City will continue to dedicate a portion of its federal and state funds to affordable housing strategies. In addition the City collaborates with Broward Coalition for the Homeless, Broward County Continuum of Care Program, the Deerfield Beach Family Empowerment, Inc. and other Broward County agencies to support additional programs to limit poverty among the residents of the City. Housing counseling, debt management, credit repair, as well as other social services are provided within the City as well as through various partners available to assist residents in financial crisis.

Actions planned to develop institutional structure

The Community Development Department is responsible for the Planning and Administration of the CDBG Program-Consolidated Plan, Annual Action Plan, Consolidated Annual Performance Evaluation Report (CAPER) and all other reports associated with the CDBG program. The City contracts with the DBFE, Inc. to administer CDBG and all state and federal funds as well as implement the projects outlined in the Annual Action Plans.

Actions planned to enhance coordination between public and private housing and
social service agencies

The City of Deerfield Beach participates in County/City Committees created to coordinate public, private and community based efforts to expand affordable housing and economic development initiatives through research and program development activities that support community development joint ventures between the private and public sectors.
Program Specific Requirements
AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Program Income is only generated when previous recipients of CDBG funds (or other entitlement programs) default on the terms of their deferred loan, at that time repayment is due to the City. The City’s Homeowner Rehabilitation and Purchase Assistance activities are the only activities in which funds are issued in the form of a deferred loan.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee’s strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0
Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%
EXHIBIT A
A SUMMARY OF PREDEVELOPMENT MEETING
2017-2018/ CDBG Pre-Development Public Hearing
February 27, 2017, 6:00 – 8:00 pm

Questions/Comments & City’s Response

**Question:** Why do we provide assistance in the green area (0-50% low mod) on the target zone map when the City has the CRA dollars for that area?

**Response:** The area in green does not receive CDBG funds for area benefit project, example: sidewalk improvements however if a resident in the green areas are low-to moderate income, the homeowner can apply for homeowner rehabilitation assistance. The purpose of the map is primarily to show area benefit, the red section of the map, which is 51% or more of the residents are low to moderate income.

**Question:** What is the census data used in the map?

**Response:** The Data used in the map is from the 2010 census along with data provided by HUD, the map is generated by the City’s GIS Division. Each year when preparing the annual action plan Community Development checks HUD’s website to see if there were any changes.

**Question:** There seems to be a problem with people in the moderate income group are being cut off because they make too much money. Why can’t those projects be funded? What if they are a senior citizen?

**Response:** The federal government provides assistance to individuals up to 80% of AMI (Average Median Income). The State- SHIP funds go up to 120% AMI. Only a very small portion of SHIP funds can be used to assist 81-120% AMI. Therefore if an applicant was notified they were over income it is because their income exceeds the 80%. The City cannot assist anyone over 80% even if they are a senior citizen.

**Comment:** The next time the program is advertised, Community Development should make it clear that applicants over 80% will not be assisted so we don’t waste everyone’s time.

**Response:** Applicants are pre-screened. Even though some indicate they are below 80%, documentation and the income verification process shows otherwise.

**Comment:** Looking at the map with all of the people, if you can’t get the money out there, maybe you should check into how the program is advertised and who it is advertised to.

**Comment:** When you tell people they make too much money, you should tell them to use their 1040 as a guideline because that is what the federal government uses.

**Response:** A 12 month projection based on paystubs is used because tax returns are not the best indicator of actual income. Community Development will focus on coming up with a better process prior to opening applications to avoid wasting applicants’ time and staff processing time only to have the same result.

**Question:** The income chart is from March 2016. Will it change?

**Response:** Yes, it’s updated annually.

**Question:** What is the difference between Federal and State? We don't want to see the money go back.

**Response:** Federal funds can be used to assist households up 80% AMI, State funds up 120% AMI. The State has set-aside requirements, so very few at the 120% level can be assisted. This is why the focus is on the 80% or Federal level.
The goal is to never see the money go back. Community Development works very hard to get the word out and make process improvements to assist residents.

**Question:** What is being done to assist Stanley Terrace residents? Are there any programs to help them get this money?

**Response:** Stanley Terrace is a rental community and is owned by DBHA. The City’s programs are for homeownership. DBHA works with Stanley Terrace section 8 participants who may qualify for homeownership through other agencies. DBHA is looking for other resources outside of HUD and is networking in the community to make self-sufficiency a reality.

**Comment:** There is no reason for money to go back to HUD when entire communities need assistance. How do we make sure the money gets into the hands of our community?

**Response:** The City will not be giving any money back to HUD. Community Development has done a lot of outreach in various areas of the City. It is the City’s goal to reach everyone in need.

**Comment:** The City should have some type of self-sufficiency program for individuals on Section 8 to help them transition to a homeownership program.

**Comment:** Instead of sending money back to HUD, consideration should be given to senior citizens who need their homes repaired.

**Response:** The City does not anticipate giving money back to HUD. One of the hurdles is receiving all the required documentation from homeowners especially seniors to approve them for the program.

**Question:** Is there a way to set-aside money for seniors for the homeowner rehabilitation program?

**Response:** Not with CDBG funds. It is an income based program. HUD does not allow us to target specific groups with the funds. Staff does outreach to senior communities.

**Question:** How does that work with the Senior Transportation program?

**Response:** The program is considered to benefit an area with “limited clientele”. 15% of the City’s allocation is set aside for public service, under public service, this is allowed. The home repair program provides up to $50,000 for a single household while the senior transportation program benefits a large number of participants in a year for about $20,000.

**Question:** Can this be changed?

**Response:** This is something we have spoken to HUD about. The home repair program must be open to all citizens; however, it can be promoted differently.

**Question:** The rider is required to fill out paperwork?

**Response:** Yes, for the CDBG funded bus service provided by the NEFP Senior Services Department a waiver must be signed and general information is collected. The City has to report to HUD demographic information on everyone served, along with the total number of trips.

**Question:** How much was allocated to the Commercial Façade program?

**Response:** $35,000 was allocated to the program. Community Development is hoping to change that, especially with the DBR project. $35,000 is not sufficient to complete a façade project. It is a match grant, the owner must contribute the same amount as the grant.

**Question:** What was the last project?
Response: In 2014-2015 the Stubbs project was completed. Details will be provided to Commissioner Battle.

Question: Can the money be used for swales in residential area?

Response: Typically it is the homeowner’s/property owner’s responsibility. If it is a drainage issue we can work with Environmental Services.

Comment: Half of my street doesn’t have a sidewalk.

Response: Community Development is working with Environmental Services to identify locations for sidewalk installation between April and June. We have approximately $161,000 in the current year for sidewalks. The goal is to continue to fund sidewalks in the community.

Question: Do residents have to sign a petition for neighborhood sidewalks or does the City just go in and do it?

Response: The City puts in sidewalks where they are needed. Residents are asked to identify certain areas they feel may have been overlooked.

Question: Do residents have the right to refuse a sidewalk in front of their home?

Response: The City will go ahead with the sidewalk because walkability is very important. The goal is to make sure everyone can walk through a neighborhood safely.

Question: Is the City considering any new programs?

Response: Yes, residents are encouraged to present ideas.

Comment: We need a business incubator/business training for entrepreneurs.

Question: Is there anything we can do to help the DBR materialize as it should?

Response: Yes, with residential areas. CDBG is limited in what can be done with commercial property. The City will collaborate and form partnerships with other organizations.

Question: What about a weatherization program?

Response: The City applied for the RCMP grant, the funds were delayed, the City is seeking additional funds. All the funding sources allow housing rehab, this is something the City already focuses on. As a result of the program, homeowners can receive substantial discounts on homeowners insurance.

Question: What about funds for wheelchair accessibility?

Response: Since the City receives funds from multiple sources for the home repair program, the most restrictive regulations are used. The City created a single home repair program to address needs of the homeowner, including barrier free.

Comment: Lack of homeowners insurance is one of the problems preventing homeowners, particularly seniors from receiving assistance. The City should look for additional funding sources that can help with that.

Comment: Peoples Trust should be able to help.
Comments: The City of Deerfield is not the only City facing this problem. This is where Legislative folks should be involved, the Congressional people are directly responsible for the HUD funding. It has to a made a priority, so if there is a way of getting some assistance, they can help. This is something the Broward League of Cities should be taking on.

Response: The City will be traveling to Washington with some of these issues. The City is building relationships with local delegates as well.

Question: What about assistance for affordable housing development?

Response: With HOME funds there is a CHDO, which is only 15% of $124,000 for development. The City does not receive HOME funds directly, it is part of a consortium with Broward County. Because 15% is such a small amount, most of the Cities put the money in the County pool to fund a bigger project.

With CDBG you cannot use the funds for new construction unless you are a certified Community Based Development Organization, non-profit organization.

Question: Is that similar to Habitat for Humanity?

Response: Habitat has different funding from the State. If Habitat uses CDBG funds it must be for rehab. The only funds that can be used for new construction is SHIP; however, the full allocation is not being received so it affects the set-asides. 10 years ago, when the City was receiving over a million dollars funds could be used for new construction. The State says 75% of the allocation must be used for rehab and 10% for admin which does not leave much for development.

Comments: There is a concern in the community that residents are coming to Community Development and they are not getting assistance for rehab and purchase assistance. Money has been put into Senior Services for a long time. Who received the $35,000 for commercial façade assistance for the last 2 years? Folks are calling all the time about sidewalks. What was the last time sidewalks were put in and what are the locations? Where is the money really going? Who is receiving the assistance? How is it being advertised?

Response: The CDBG allocation of $621,000 is split 5 ways. $150,000 for purchase assistance helps 3 people with up to $50,000. Eleven households received purchase assistance from the City using HOME, SHIP and CDBG funds. For housing rehab, $200,000 is enough for 4 projects at $50,000. Funds left over from previous years helped to assist 7 or 8 projects this year. $621,000 may sound like a lot of money, but at $50,000 a project is does not go very far. The goal is to assist as many as possible. The City is aware that the homeowner insurance requirement is an issue. If there are other reasons, the City should be notified.

Comments: The program has a history of people coming before the Commission to request additional funds above $50,000. This is why there has to be a cap, certain people kept coming back. Some residents did not receive assistance because there were no funds left.

Question: How are applications processed?

Response: In 2015 when the NOFA was issued, DBHA received an overwhelming response. The applications were processed on first come first qualified basis. It took a very long time to process applications because everyone could not produce all the necessary paperwork to proceed. The process has since been streamlined by focusing on a smaller set. The City accepted 35 preliminary registrations to fill 20 slots. Everyone was contacted in the order in which the registration was received. They were told they had 2 weeks to return the application with the required documentation. An intake appointment was scheduled with DBHA to review the application. If the application package is not complete it is returned to the applicant and they are asked to reschedule when they have all the documentation. Although the applicants are eligible technically, they were unable to produce the required documentation necessary to complete the application. Of the 35 registrations received, less than 10 qualified for the program.
Comment: Maybe the City should consider providing some type of legal assistance to help residents prepare the documents they need.

Response: The insurance requirement is a major stumbling block to documentation being complete. Not only does the applicant need insurance at the time of application, it needs to be maintained for the entire affordability period of up to 15 years.

Community Development will host 2 workshops to educate the community so they can understand the requirements of the program.

Comment: The City should create a sense of urgency to avoid repeated cattle calls 3 or 4 times a year. Provide a list of what is required and where to get it if and tell them to bring it back in 2 weeks. If they don’t have everything, they have to come back next year.

Question: Why isn’t the summer youth employment program funded any longer?

Response: The City used to work with a lot of different non-profits. HUD came down really hard on the City for documentation and monitoring deficiencies. Money had to be paid back. It is why the City is very strict on what projects they fund and they have make sure agencies have the capacity for reporting on a daily basis as required by HUD.

Question: Does the City have an active CHDO?

Response: There are some active CHDO’s in the City. The City has not certified any in at least the last 5 years, they have been using Broward County’s.

Comment: Why did the City leave some neighborhoods for years with only a half a sidewalk?

Response: The sidewalks were not completed last year due to lack of funding. The City will complete some projects this year and next. A list of the completed sidewalks will be provided. They are being completed as quickly as possible.

Comment: The commissioner gets calls every day about code enforcement issues. The City should come up with a list of the senior citizens that have the most code violations to see if we can prepare them for participation in the home repair program instead of opening it everyone.

Response: Since we cannot rely solely on CDBG funds, Community Development is working with code compliance, BSO and businesses in the community to see how else we can assist.

Question: What is being done with confiscated funds?

Response: BSO handles the confiscated funds, we can follow-up with BSO staff. Last year a scholarship fund was created. The City set aside $50,000 and the FAU foundation matched it. $100,000 is available Deerfield Beach and Monarch High School seniors.

Question: When did the scholarship start?

Response: It was approved last year and is open until May 1st.
EXHIBIT B
PUBLIC NOTICES
SUN SENTINEL
Published Daily
Fort Lauderdale, Broward County, Florida
Boca Raton, Palm Beach County, Florida
Miami, Miami-Dade County, Florida
STATE OF FLORIDA
COUNTY OF BROWARD/PALM BEACH/MIAMI-DADE

Before the undersigned authority personally appeared Mark Koznig who on oath says that he/she is a duly authorized representative of the Classified Department of the Sun-Sentinel, daily newspaper published in Broward/Palm Beach/Miami-Dade County, Florida, that the attached copy of advertisement, being a PUBLIC NOTICE in the matter of THE CITY OF DEERFIELD BEACH - P.N. 2017-043 NOTICE appeared on FEBRUARY 13, 2017 A.D. in the Sun-Sentinel. Affiant further says that the said Sun-Sentinel is a newspaper published in said Broward/Palm Beach/Miami-Dade County, Florida, and that the said newspaper has heretofore been continuously published in said Broward/Palm Beach/Miami-Dade County, Florida, each day, and has entered as second class matter at the post office in Fort Lauderdale, in said Broward County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant says that he/she has neither paid, nor promised, any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

Mark Koznig
Affiant
Sworn to and subscribed before me on FEBRUARY 13, 2017 A.D.

[Signature]
Signature of Notary Public

 Personally Known X or Produced Identification ___________
P.N. 2017-091
City of Deerfield Beach
Community Development Block Grant Program (CDBG) Annual Action Plan FY 2017-2018 (10/17 to 9/30/18)

The City of Deerfield Beach is an entitlement recipient of federal funds and receives an annual allocation from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. For FY 2017/2018, the City anticipates receiving an allocation of approximately $621,988. The purpose of these funds is to provide decent housing, a suitable living environment, and better economic opportunities for low-to-moderate-income residents in the City of Deerfield Beach. The Annual Action Plan identifies the proposed projects for federal funding for Fiscal Year 2017/2018 and shows the linkage between projects and the specific objectives developed to address the priority needs identified in the Consolidated Plan.

City of Deerfield Beach Community Development Department is soliciting public input for the preparation for the Annual Action Plan. All interested agencies, organizations, and persons are invited to submit input on the Annual Action Plan to the Community Development Department at 325 NW 2 Avenue, Deerfield Beach, FL at 954-493-6420 or scotterdeerfieldbeach.com or Deerfield Beach Housing Authority at 333 S. One Highway, Suite 102, Deerfield Beach, Fl. to Venita Harris at 954-493-6448 or tharris@deerfieldbeach.com.

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<td>Purchase Assistance</td>
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Total: $621,988.00

Public Comment

The 30-day public comment period will commence May 19, 2017 and end June 19, 2017. A draft copy of the FY 2017-2018 Action Plan is located at the City of Deerfield Beach Community Development Department located at 325 NW 2nd Avenue, Deerfield Beach and Deerfield Beach Housing Authority located at 333 S. One Highway, Suite 102, Deerfield Beach. The proposed action plan is also available on the City’s website at www.deerfieldbeach.com. Citizens are encouraged to comment on the FY 2017-2018 proposed Annual Action Plan activities.

The public hearing at the City Commission meeting will be held on June 20, 2017 at 7:00 PM in the City of Deerfield Beach Commission Chambers, City Hall, located at 100 NE 2 Avenue, Deerfield Beach, Florida.

Interested parties are encouraged to attend and participate.

For additional information on the hearing, please contact the City of Deerfield Beach, Community Development Department at (954) 493-6455. In accordance with the Americans with Disabilities Act and Florida Statutes Section 286.26, persons with disabilities needing special accommodations to participate in this hearing should contact the Office of the Clerk at least 72 hours (3 business days) prior to the hearing at 954-493-6448 for assistance.
EXHIBIT C
SF 424
Application for Federal Assistance SF-424

1. Type of Submission:
   - [ ] Preapplication
   - [x] Application
   - [ ] Changed/Corrected Application

2. Type of Application:
   - [ ] New
   - [x] Continuation
   - [ ] Revision
   - [ ] Other (Specify): 

3. Date Received: 08/01/2017

4. Applicant Identifier: MC-12-0046

5a. Federal Entity Identifier: 
5b. Federal Award Identifier: 

State Use Only:
6. Date Received by State: 
7. State Application Identifier: 

8. APPLICANT INFORMATION:
   - *a. Legal Name: CITY OF DEERFIELD BEACH
   - *b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000305
   - *c. Organizational DUNS: 086582090000

   d. Address:
      - Street1: 150 NE 2 AVENUE
      - City: DEERFIELD BEACH
      - County/Parish: BROWARD
      - State: FL: Florida
      - Province: 
      - Country: USA: UNITED STATES
      - Zip / Postal Code: 33441

e. Organizational Unit:
   - Department Name: COMMUNITY DEVELOPMENT
   - Division Name: 

   f. Name and contact information of person to be contacted on matters involving this application:
      - Prefix: 
      - * First Name: VICKKI
      - Middle Name: 
      - * Last Name: PLACIDE-PICKARD
      - Suffix: 
      - Title: DIRECTOR OF COMMUNITY DEVELOPMENT
      - Organizational Affiliation: 
      - * Telephone Number: 954-571-2675
      - Fax Number: 
      - * Email: VPLACIDE-PICKARD@DEERFIELD-BEACH.COM
### Application for Federal Assistance SF-424

#### 9. Type of Applicant 1: Select Applicant Type:
- City or Township Government

#### 10. Name of Federal Agency:
- **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

#### 11. Catalog of Federal Domestic Assistance Number:
- **24.218**
- **CFDA Title:**
- **COMMUNITY DEVELOPMENT BLOCK GRANT**

#### 12. Funding Opportunity Number:
- 
- **Title:**
- 

#### 13. Competition Identification Number:
- 
- **Title:**
- 

#### 14. Areas Affected by Project (Cities, Counties, States, etc.):
- 
- **Add Attachment**
- **Delete Attachment**
- **View Attachment**

#### 15. Descriptive Title of Applicant's Project:
- 
- Attach supporting documents as specified in agency instructions.
- **Add Attachments**
- **Delete Attachments**
- **View Attachments**
**Application for Federal Assistance SF-424**

16. Congressional Districts Of:
   * a. Applicant  
   * b. Program/Project

   Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 10/01/2017  
   * b. End Date: 09/30/2018

18. Estimated Funding ($):
   * a. Federal
   * b. Applicant
   * c. State
   * d. Local
   * e. Other
   * f. Program Income
   * g. TOTAL 621,699.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   a. This application was made available to the State under the Executive Order 12372 Process for review on
   b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   Yes  No

   If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
   ** I AGREE

   The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  Mr.  
First Name: BURGESS  
Middle Name:  
Last Name: HANSON  
Suffix:  
Title: CITY MANAGER  
Telephone Number: 954-490-4264  
Fax Number:  
Email: HANSON@SHERFIELD-branch.com  
Signature of Authorized Representative:  
Date Signed: 

---

**Note:** The detailed fields for the application process are filled out with mock data to demonstrate the structure and types of information required. The actual form may have additional fields or require different input formats based on specific guidelines and regulations.
EXHIBIT D
CERTIFICATIONS
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

[Signature/Authorized Official] [Date]
Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;

2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____, _____(a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force --** It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

[Signature]
Authorized Official

[Date]

[Title]
OPTIONAL CERTIFICATION
CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature]
Authorized Official
[Date]
Title
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

[Signature]  [Date]
Authorized Official  [City Manager]
Title
EXHIBIT E
RESOLUTION
RESOLUTION NO. 2017/087

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, APPROVING THE 2017-2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN; PROVIDING FOR IMPLEMENTATION AND TECHNICAL REVISIONS; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Deerfield Beach participates in the U.S. Department of Housing and Urban Development ("HUD") entitlement formula as a recipient of federal funds; and

WHEREAS, as an entitlement municipality, the City is required by HUD regulations to submit a one year action plan annually as a requirement for the City to receive funds under the Community Development Block Grant ("CDBG") program; and

WHEREAS, the proposed action plan for Fiscal Year 2017/2018 describes the activities to be performed by the City and the amount of funding allocated in the anticipated amount of $621,699.00; and

WHEREAS, the Community Development Division recommends that the City Commission approve the 2017/2018 CDBG Action Plan, attached hereto and made a part hereof as Exhibit “A” (the “Action Plan”).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DEERFIELD BEACH, FLORIDA, AS FOLLOWS:

Section 1. The above referenced “Whereas” clauses are true and correct and made a part hereof.

Section 2. The City Commission hereby approves the 2017/2018 Action Plan, attached as Exhibit “A”, and authorizes the City Manager or designee to take all necessary actions to implement the Action Plan and to make technical revisions to the Action Plan as warranted.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 19TH DAY OF JUNE, 2017.

BILL GANZ, MAYOR

ATTEST:

BILL GANZ, MAYOR

SAMANTHA GILLYARD, CMC, CITY CLERK